

Draft Concept Note for the 2020 GEO Data Providers Workshop and GEO Data Technology Workshop

This document is submitted to the Program Board for discussion.

1 INTRODUCTION

The proposal under consideration is to accept an offer from China to host the 4th GEO Data Providers Workshop and the 2nd GEO Data Technology Workshop as a combined event in Beijing.

It would take place the third week of February, which is preferred by the local organizer as the Chinese New Year Holiday will end in the first week of February. The timing also responds to the Programme Board request for a date early in the calendar year and also will provide adequate time between this event and the GEO Symposium.

The event could be marketed as “GEO Data Week”.

2 POSSIBLE STRUCTURE OF THE WEEK

The proposal is for the event to last four days:

- The GEO Data Provider Workshop would take 1.5 days.
- The GEO Data Technology Workshop would take 1.5 days.
- A joint meeting and panel would be held one of the days.
- Technical tour: Several EO site visits could be arranged on demand every day during the week, if held in Beijing.
- Poster sessions.
- Exhibition, including sponsor booths.
- Training sessions (to be further discussed by the organizing committee).

The total number of expected participants would be about 150 to 200.

3 RESOURCES

- Personal travel and local costs will be covered by individual participants.
- China GEO (CAS/RADI and NRSCC) will cover:
 - Costs for the venue of the workshop for 4 days, as well as meeting rooms for registered side-meetings;
 - Welcome dinner and coffee break for every day; and
 - On-site printing service, help desk service and volunteers.
- The Chinese Academy of Sciences will issue invitation and visa letters for those requiring them.
- Estimated costs covered by China GEO is RMB 200K (approximately 30K USD).

- GEO Secretariat will handle the coordination/communication of the event via establishment of the event website, e-mails and announcements at events such ISDE, GEO Plenary in Canberra.
- An Organizing Committee will be responsible for developing the agenda and coordination/communication issues. This Organizing Committee should be composed of members from the:
 - GEOSS Platform Operations team;
 - GEOSS Infrastructure Evolution team;
 - GEOSS Data Sharing and Management Working Group;
 - GEO Secretariat;
 - Chinese host organizations: CAS/RADI and NRSCC;
 - Programme Board Member(s) and
 - China GEO Secretariat.